



INTERNAL SECURITY ACADEMY

“Power through pursuit of knowledge” is the motto of Internal Security Academy (An ISO Certified Training Academy) The Academy endeavors to impart professional knowledge/skills, inculcate right attitudes and develop values in the trainee officers to enable them to serve the nation better.

The Academy was established at Mount Abu (Rajasthan) on 1st February 1975 on shifting of the Central Police Training College (later rechristened, Sardar Vallabh Bhai Patel National Police Academy) to Hyderabad. ISA took over all properties from NPA which were either hired or owned by CPWD. The main Academy campus is the campus of erstwhile the Abu Lawrence School. “Never give in” the motto of erstwhile Abu Lawrence school is also a motivating factor of the academy besides our own motto.

THE MISSION

The primary mission of the Internal Security Academy is to orient/re-orient officers of the CRPF/CPMF/State Police forces to carry out their assigned tasks and responsibilities with right attitude, uprightness, and dedication and with a strong commitment of service to the people. The Academy aims at quality training with total quality management of the Institution. The Academy is a **"Centre of Excellence"** for training and research in various fields.



Centre of Excellence

Internal Security Academy
Mount Abu (Rajasthan)
[E-Mail- dcradisa@crpf.gov.in](mailto:dcradisa@crpf.gov.in)



**NEWLY PROMOTED ASSISTANT
 COMMANDANTS COURSE
 SL. No. 45 (ONLINE)
 09th Nov to 01st Dec' 2020**

INTERNAL SECURITY ACADEMY
MOUNT ABU (RAJ.)
(ISO-9001:2015)

www.crpf.gov.in/internal-security-academy

AIM

To enable participants aware about the duties and responsibilities of a gazetted officer in CRPF.

ELIGIBILITY

Newly Promoted Assistant Commandant of CRPF.

CAPACITY

40 Officers

BLOCK TIME TABLE

Duration of the Course.	03 Weeks
Total No. of working days.	18 days
No. of periods in a day.	08 periods
Total No. of periods.	188 periods
Duration of period.	40 minutes

METHODOLOGY

- Lectures & Presentations.
- Interactive learning and experience sharing.
- Brain storming.
- Open sessions.

CONTENT OF THE COURSE

- TSTC
- Yoga
- Khel Khel Mein Seekho Pratiyogita.
- Manner & etiquettes in Office, Official & Social calling Leadership. & Management Mess Manner & etiquette's, Social Manners, Social etiquette while dealing with

ladies, Duties/dealing of security-aids CRPF customs & traditions.

- CRPF Act & Rules.
- IPC, Cr.PC& Evidence Act, general discussion with Special Reference to Police Power, Notification, arrest, Search, Dispersal of crowd, Evidence, Admission & Confessions, Protection to Members of Force, use of Force, Armed force Special powers Act., Disturbed Area Act, Salient Features & Provisions.
- Enquiries: PE, COI, DE.
- Accounts: Govt. cash book maintenance, E-Transaction and scope for embezzlement, Coy. Mess records.
- Provisioning: Provisioning in the force an over view ,Delegation of Financial power, Motor transport, use of government vehicles on official duties, payment duties classification of duties, vehicles, accident procedure, maintenance of record of vehicles. Records of Arms/Amns and custody of Arms and Amns, Safety & Security of ordnance Stores Management of Kote. Board, various other boards including Condemnation of CRPF vehicles, auction board, mode of disposal and Public auction,
- Office Procedure: Writing of ACRs of SOs & Ors, Letter/DO letter to higher equal & Lower office.
- Staff duties: Arrangement of Conferences, Seminar, Meetings & Preparation. of agenda, Ceremonial

functions, Conducting of VIPs & VVIPs.

- Internal security, CI(ops) & intelligence, Collection of intelligence in terrorism/ insurgency/ LWE infested areas, Left wing extremism, Left wing extremism.
- GPS
- Presentation and Communication Skills & Micro sessions.
- Miscellaneous: Library studies, Human rights, Cyber security challenges, Valedictory address.

TEST POLICY

A single written test with following weight age:-

i. Soft Skills: 20 Marks

ii.CRPF Act and Rules, Law, Enquiries, Constitution and Human Rights etc. : 50 Marks

iii.Accounts, Provisioning:15 Marks

iv. Insurgency/CI Ops and Intelligence :15 Marks

TOTAL : 100 Marks

Candidates securing less than 45% marks declared failed

